



**District 4 Bicycle Advisory Committee (BAC) Meeting**  
**October 21, 2015 1:30 PM – 3:30 PM**  
**Meeting Summary**

**BAC members in attendance:**

Matthew Bomberg, Alameda County Transportation Commission  
Diana Meehan, Napa County Transportation and Planning Agency  
Mike Sallaberry, Vice Chair, San Francisco Municipal Transportation Agency  
Patrick Band, Napa County Bicycle Coalition  
Gary Helfrich, Chair, Sonoma County Bicycle Coalition  
Bert Hill, San Francisco Bike Coalition  
David Hoffman, Marin County Bicycle Coalition  
Bruce “Ole” Ohlsen, East Bay Bicycle Coalition, Contra Costa County resident  
Eric Anderson, City of Berkeley  
Adam Foster, Contra Costa County resident  
Jean Severinghaus, Marin County resident  
Emma Shlaes, Silicon Valley Bicycle Coalition (alternate)

**BAC members who participated via teleconference:**

Brad Beck, Contra Costa Transportation Authority  
Lauren Ledbetter, Santa Clara Valley Transportation Authority

**Non-members who participated in the meeting:**

Kenji Yamada, Bike Concord  
Mary Ann, Bay Area East River Bicycle Touring  
Michelle Matranga, Caltrans D4 System Planning  
David Parisi, Parisi Transportation Consulting  
Ashley Tam, Parisi Transportation Consulting

**Non-members who participated via Teleconference**

Joseph Partansky, Human/Disability Rights Advocate  
Kevin Herritt, Caltrans HQ Design

The following BAC members were not present:

Richard Swent, Silicon Valley Bicycle Coalition  
Andrew (Drew) Hart, Solano Transportation Authority  
Steve Beroldo, San Francisco Bay Area Rapid Transit District  
Robert Tidmore, San Francisco resident

#### Agenda Item #1: Welcome and introductions

A quorum was present.

#### Agenda Item #2 Agenda review

#### Agenda Item #3 Public comment

No public comments.

#### Agenda Item #4 Review and approval of summary of June 2015 joint District 4 Pedestrian Advisory Committee-BAC meeting

The following corrections to the June 2015 joint PAC/BAC meeting summary were provided by the members:

- Patrick noted that, as of the previous meeting, he is a member of the BAC, and has replaced Mike Costanzo
- Ole noted that the East Bay Bicycle Coalition is now known as Bike East Bay

With these changes noted, the meeting summary was approved unanimously.

#### Agenda Item #5 Update on Caltrans Initial Draft Class IV Bikeway Guidance

Kevin Herritt, Office Chief of the Office of Geometric Design Standards, provided an update on the progress of Caltrans' Class IV Bikeway guidance. The current schedule is to release the draft guidance for comments in November, with publication of the final version in January. Kevin then answered BAC members' questions regarding the guidance. Several BAC members suggested expanding the guidance on intersection treatments.

#### Agenda Item #6 Presentation on East Blithedale Ave/SR 131 Interchange Pedestrian & Bicycle Access Study

David Parisi and Ashley Tam gave a presentation on the East Blithedale Ave/SR 131 Interchange Pedestrian & Bicycle Access Study which is being conducted by Parisi Transportation Consulting. Several BAC members stated that the recommendations in the study are applicable to other interchanges in the district in need of pedestrian and bicyclist safety improvements.

#### Agenda Item #7 Presentation on the Caltrans District 4 State Highway System Bicycle Map

Sergio presented the District 4 State Highway System Bicycle Map to the BAC. He explained the purpose and need of the map and asked that BAC members review the map to provide suggestions and corrections. Adam suggested making the shapefiles available to local agencies.

#### Agenda Item #8 Review of proposed District 4 Fiscal Year 2015-16 Project Initiation Document (PID) Work Plan and prioritization of PID-phase projects to review at future meeting

BAC members asked for more information about the PID Work Plan projects to better provide feedback on which projects to review at future meetings. Gary said each member should provide Caltrans with their top three projects from the list that they would like to review.

#### Agenda Item #9 Topics for next meeting, announcements and information sharing

- Mike informed the BAC that San Francisco is starting construction on the first of four raised cycle tracks in San Francisco, each employing a different design.

- Eric asked that another update on the Class IV Bikeway Guidance be given at the January joint PAC/BAC meeting.
- Gary requested that when the draft Class IV Bikeway Guidance is available in November, it be circulated to BAC members for review. Sergio would follow up with Kevin on how members should submit comments.